



## FORWARD PLAN AND EXEMPT CABINET REPORT LIST

**08 NOVEMBER 2017 TO 30 APRIL 2018**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

### Key decisions

A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included as a key decision in this document, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

### Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Committee Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, [nicholas.hughes@thanet.gov.uk](mailto:nicholas.hughes@thanet.gov.uk), telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

### Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing [committee@thanet.gov.uk](mailto:committee@thanet.gov.uk).

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Chris Wells	Leader of the Council
Councillor Lin Fairbrass	Deputy Leader of the Council and Cabinet Member for Community Safety & Environmental Services
Councillor Derek Crow-Brown	Cabinet Member for Corporate Governance
Councillor John Townend	Cabinet Member for Financial Services and Estates
Councillor Rev. Stuart Piper	Cabinet Member for Housing and Open Spaces
Councillor Hunter Stummer-Schmertzing	Cabinet Member for Regeneration and Enterprise Services

## 08 November 2017 to 30 April 2018

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Draft Thanet Local Plan - Publication stage	Approving the draft Local Plan for publication ahead of Submission to the Planning Inspectorate for independent Examination	1.Cabinet  Overview & Scrutiny Panel  Cabinet  Council 2.Adrian Verrall, Strategic Planning Manager	Councillor Lin Fairbrass, Deputy Leader of the Council and Cabinet Member for Community Safety & Environmental Services	25 Oct 17  21 Nov 17  14 Dec 17  18 Jan 18	Policy Framework		Cabinet report  OSP report  2nd Cabinet report  Council report

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Asset Disposal Programme 2017-18	To determine whether to dispose of property assets, subject to ward member consultation	1.Cabinet 2.Tim Howes, Director of Corporate Governance and Monitoring Officer	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Nov 17	Key		Cabinet report
Budget Strategy	Mid year review on the budget position including Treasury Management. Review of the MTFP and Fees & Charges for 2018/19.	1.Cabinet 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Nov 17	Non-Key		Cabinet report
Fees and Charges 2018/19	Setting out proposals for Fees and Charges for 2018-19 to be agreed by Council on 7 Dec 17.	1.Cabinet  Overview & Scrutiny Panel  Council 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Nov 17 21 Nov 17 7 Dec 17	Budget setting		Cabinet report OSP report Council report
Q2 Budget Monitoring	Mid year review on the 2017-18 budget position	1.Cabinet 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Nov 17	Non-Key		Cabinet report

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Flexible Use of Capital Receipts - Update Strategy 2017/18	Update the strategy agreed at Council in February 2017.	1.Cabinet Council 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Nov 17 7 Dec 17	Budget setting		Cabinet report Council report
Public Spaces Protection Order (PSPO) for Alcohol Control	Introduce a new PSPO across the district for the control of alcohol consumption and unauthorized occupation.	1.Cabinet 2.Jessica Bailey, Community Safety Coordinator	Councillor Lin Fairbrass, Deputy Leader of the Council and Cabinet Member for Community Safety & Environmental Services	16 Nov 17	Key		Cabinet report
Corporate Performance Report Q2	Update on Q2 Performance	1.Corporate Performance Review Working Party Cabinet 2.Tim Willis, Director of Corporate Resources and S151 Officer	Councillor Derek Crow-Brown, Cabinet Member for Corporate Governance Services	13 Nov 17 14 Dec 17	Non-Key		CPRWP report Cabinet report

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Mid year Review of Treasury Management Strategy	Review of the 2017-18 TM Strategy agreed by Council in Feb 2017	1.Governance and Audit Committee  Council 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	06 Dec 17  08 Feb 18	Non-Key		G&A Committee report  Council report
2018-19 Treasury Management Strategy	TM Strategy for 2018-19	1.Governance and Audit Committee  Council 2.Ramesh Prashar, Head of Financial Services  Tim Willis, Director of Corporate Resources and S151 Officer	Councillor John Townend, Cabinet Member for Financial Services and Estates	06 Dec 17  08 Feb 18	Budget setting		G&A Committee report  Council report
Clean Up Cliftonville West Petition	To provide the Council's response to the Clean Up Cliftonville West Petition	1.Cabinet  Council 2.Trevor Kennett, Head of Operational Services	Councillor Lin Fairbrass, Deputy Leader of the Council and Cabinet Member for Community Safety & Environmental Services	03 Oct 17  07 Dec 17	Non-Key		Cabinet report  Council report

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Ramsgate Sprint Revival Petition	To provide the Council's response to the Ramsgate Sprint Petition.	1.Cabinet  Council 2.Penny Button, Head of Safer Neighbourhoods	Councillor Lin Fairbrass, Deputy Leader of the Council and Cabinet Member for Community Safety & Environmental Services	03 Oct 17  07 Dec 17	Non-Key		Cabinet report  Council report
Asset Disposal Programme 2017-18	To determine whether to dispose of property assets, subject to ward member consultation	1.Cabinet 2.Tim Howes, Director of Corporate Governance and Monitoring Officer	Councillor John Townend, Cabinet Member for Financial Services and Estates	14 Dec 17	Key		Cabinet report
To approve final contract terms for the delivery of Revenues, Benefits and Customer Services functions and give authority for partner councils to enter into the contract and associated documentation	That EKSC approve the negotiated terms and conditions of contract and authorise all of to enter in the agreed contract with Civica UK Ltd	1.East Kent Services Committee 2.Dominic Whelan, Director of Shared Services	Councillor Christopher T Wells, Leader of the Council	Jan 18	Key	The report would contain information relating to the financial or business affairs of any particular person (including the authority holding that information).	EKS Committee report

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Taxbase Report	Agree tax base for 2018-19 Budget.	1.Cabinet 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Jan 18	Key		Cabinet report
Draft 2018-19 Budget Report	Outlining the details of the budget for 2018-19 for the General Fund, HRA, Capital and the Treasury Management Strategy.	1.Cabinet  Overview & Scrutiny Panel  Cabinet 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Jan 18 25 Jan 18 30 Jan 18	Budget setting		Cabinet report OSP report 2nd Cabinet report
Asset Disposal Programme 2017-18	To determine whether to dispose of property assets, subject to ward member consultation	1.Cabinet 2.Edwina Crowley, Head of Economic Development and Asset Management	Councillor John Townend, Cabinet Member for Financial Services and Estates	16 Jan 18	Non-Key		Cabinet report
2018-19 Budget	Agree the Budget for 2018-19 after consideration of recommendations from Cabinet.	1.Council 2.Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	08 Feb 18	Budget setting		Council report



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Corporate Performance Report Q3	Update on Q3 Performance	1. Corporate Performance Review Working Party  Cabinet 2. Tim Willis, Director of Corporate Resources and S151 Officer	Councillor Derek Crow-Brown, Cabinet Member for Corporate Governance Services	15 Feb 18  15 Mar 18	Non-Key		CPRWP report  Cabinet report
2018-19 Council Tax Setting	Setting of Council Tax for 2018-19.	1. Council 2. Ramesh Prashar, Head of Financial Services	Councillor John Townend, Cabinet Member for Financial Services and Estates	22 Feb 18	Budget setting		Council report